

Mental Health/Crisis Clinic Intake Form - Explanatory Notes

Following a mass trauma event, the surrounding population may experience short-term mental health effects even if they were not physically injured. The attached form is designed to collect information from community mental health/crisis clinics to measure the magnitude, type, characteristics, and duration of such mental health effects; and to collect basic information quickly to guide immediate public health actions, rather than for long-term use.

This is a mark-sense form. It is designed to be completed and then scanned into a database rather than by key-punching information. However, the information can be keypunched if necessary.

This form should be customized before use by the administering agency to refer to the local clinic(s) where data is being collected and the month of the visit. For example, if this form had been used after 9/11/01, "September" would have been substituted for "Month of event," and "October" would have replaced with "Month after event."

Name of clinic	Select the clinic where the patient is being seen.
Month of visit	Select the month during which the visit is occurring.
Day of month of visit	Select the date by marking both columns, e.g., the first is 01.
Patient sex and age	Self-explanatory.

Reasons for visit. Select all the reasons for the visit that were noted in the clinic record or in the clinic logbook. Answer "Unspecified" if only date of visit and patient demographics (sex and age) are known, or if the available information is too vague to categorize the patient's complaint.

Previous treatment for this problem. Answer "Yes" if the record indicates the patient has previous treatment or if the patient reports previous treatment. Answer "Unknown" if only the chief complaint is known, as in a situation where only a logbook is available.

Taking medication for psychological problem. Answer "Yes" if the record indicates the patient has taken medication previously or if the patient reports previous treatment with medication. Answer "Unknown" if only the chief complaint is known, as in a situation where only a logbook is available.

Patient record mentions the previous mass trauma event. Answer "Yes" if the patient reports that their reason for visiting is related to the recent mass trauma event. For example, "Patient reports that they have been unable to sleep since 9/11." Answer "Unknown" if only the chief complaint is known, as in a situation where only a logbook is available.